

University Preparatory Academy

Meeting of the Board of Directors
March 25, 2021

BOARD OF DIRECTORS

Melissa Klafter, Board Chair (*Present*)
Anthony Polazzi (*Present*)
Darryl Cobb (*Absent*)
Casey Moye (*Absent*)
Dr. Jennifer Porter-Smith (*Present*)

Minutes

1. Opening Exercises

- a. Meeting call to order
- b. Establish a quorum

2. Public Comment

- a. None

3. Consent Agenda

- a. **APPROVED:** The Board approved to adopt the minutes from the December 9, 2020 Board of Director's Meeting.
- b. **APPROVED:** The Board approved to Receive & File the Financial Statements for the period ending December 31, 2020.

Motion to approve the consent agenda by Anthony Polazzi; second by Dr. Jennifer Porter-Smith; motion passed unanimously

4. Action & Discussion Items

- a. Principal Report (*Dr. Mike Hill*)
 - i. General Updates
 1. Planning for 21-22 School Year
 2. Marketing & Advertising
 3. Facility
 4. COVID
- b. Financial Report
 - i. HLB Gravier Engagement Letter – PPP Loan Forgiveness Procedures (*Ana Martinez & Juliana Delamas*)
 1. Gravier will assist with the completion of the PPP application.
 2. The Board discussed and agreed to move forward. Melissa will execute the agreement.
- c. Other Items by the Board, Principals or Staff, or ESP
 - i. None

5. Notifications and Announcements

- a. Next Board Meeting – May 27th

6. Adjourned Meeting